

ONEIDA-VILAS TRANSIT COMMISSION (OVTC) MINUTES

January 11, 2019

ATTENDANCE: Erv Teichmiller, Steven Schreier, Milt Klingsporn and Chuck Hayes. Excused: Bob Mott and Ed Hammer. Others Present: Roger Youngren, Dianne Jacobson, Director ADRC of Oneida County; Sue Richmond, Director ADRC of Vilas County.

CALL TO ORDER: Teichmiller called the meeting to order at 9:02 a.m. am at the Transit Commission Building, 1831 N. Stevens Street in Rhinelander, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

APPROVAL OF AGENDA: Motion by Hayes to approve Agenda in any order as per the chair with a second by Klingsporn. All ayes. Motion Carried.

APPROVAL OF MINUTES: Motion by Schreier to approve Minutes of November 30, 2018 with the correction of a spelling error from Budger to Budget. Second by Hayes. All ayes. Motion Carried.

APPROVAL OF MINUTES: Motion by Schreier to approve the Executive Committee minutes of August 9, 2018 with a second by Hayes. All ayes. Motion carried.

PUBLIC COMMENT: No public present.

TRANSIT MANAGER UPDATES:

- a. The new routes started January 2, 2019. Board Chair asked board members drop off new brochures anytime they are at area businesses. Youngren asked that everyone pick up old brochures when seen. The new routes are deviated fixed routes that can pick up people 3/4 of mile from either side of the route. We current don't have service to Manitowish Waters and Boulder Junction.
- b. 2066 Stevens St. Rhinelander. The owner said that he doesn't want to rent the space. Board discussed other options. Board chair asked to add garage construction to the 2020 grant application. Schreier to look into Pubic Land Trust options. Board unsure if FTA and WisDOT funds can for Pubic Land Trust loan.
- c. Radar Run- February 2, 2019. We put the events out for requests and Stargazer gave Mr. Hiller a transit quote for the event. We are required by FTA rules to back away from the event.
- d. Cash Flow update. Transit Manager met with Darcy Smith, Finance Director for Oneida County and she will release the first half of the ADRC of Oneida County funds to us on January 18, 2019. Transit Manager to meet with Finance Director in May for the release of the 3rd quarter money. Richmond said she would have \$10,700 in trust money available for repairs in March or April. Jacobson said she would have a couple of thousand dollars in trust money also. Peoples State Bank contacts either Teichmiller or Schreier every time Youngren ask for a line of credit advance. Suggested item for next agenda to authorize Youngren for line of credit advances.
- e. Ridership Numbers. Final number for 2018 are 40,688. We were 10,000 rides down from last year. Ridership has been consistent for the last few months. This is a

regional program and not divided by county lines. General discussion to promote OVTC.

- f. Year-end Bus report. Mechanic prepared report to show annual mileage and any major repairs. Mechanic doing well keeping buses repaired. N10 received a new gas tank.

REQUEST FOR FARE REDUCTION – FOOD PANTRY: Request from Judy Heikkinen to reduce the current fare to customers that go to the Land O’ Lakes food pantry. The previous fare was \$2.00 each way and the new fare is \$3.25 each way. Youngren recommends the change in fares. General discussion regarding making exceptions to fare pricing. Motion by Teichmiller to reduce the fare for the Phelps to Land O’ Lakes food pantry service. Second by Schreier. All ayes. Motion carried.

2018 FINANCIAL REPORT: It’s a little early for final year end financials. Mechanic purchased supplies in December. We are not purchasing fuel from either county. We currently have a \$.06 per gallon discount at Holiday Gas. Motion by Radtke to receive and place on file preliminary December 2018 financials. Second by Hayes. All ayes. Motion carried.

LETTERS AND COMMUNICATIONS: Dennis and Virginia gave OVTC a donation and wrote a letter to the editor in support of our service. Youngren to send a letter of appreciation for the donation. Youngren said that the Nicolet College money should be received shortly. Nicolet College will advertise on the outside of the buses.

NEXT MEETING DATE: Transit Committee meeting on February 15, 2019 at 9:00 a.m.

Meeting was adjourned at 10:05 a.m.

Minutes reflect the recorder’s notations and are subject to approval by the appropriate committee.

Respectfully submitted by:

Barbara Newman
Office Manager