

**ONEIDA-VILAS TRANSIT COMMISSION EXECUTIVE COMMITTEE MINUTES**  
**February 1, 2018**

ATTENDANCE: Erv Teichmiller, Bob Mott, Bill Freudenberg, Dianne Jacobson, Sue Richmond and Jim Altenburg. Others Present: Gerald Anderson, Evan Pretzer at The Lakeland Times and Kevin Bonske at The Rhinelander Star Journal

CALL TO ORDER: Teichmiller called the meeting to order at 8:03 a.m. at the Transit Commission office in Rhinelander noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

APPROVAL OF AGENDA: Motion by Mott to approve Agenda in any order as per the chair with a second by Freudenberg. All ayes. Motion Carried.

APPROVAL OF THE MINUTES: Motion by Freudenberg. Second by Mott. To approve the minutes of the January 4, 2017 minutes. All ayes. Motion carried.

PUBLIC COMMENT: Freudenberg heard that multiple employees were going into Oneida County Labor Relations and Employee Services office to ask about health insurance. Jacobson said that she will ask the LRES for more clarification.

REPORT ON MEETING WITH PRIVATE TRANSPORTATION PROVIDERS: Mott shared his notes from the meeting. Mott; Altenburg, Transit Manager; Gottsacker, Oneida County Dept on Aging; Rich and Karrie Linzmeyer, Stargazer Limousine Service; Daily, DisCab; and Reuter, WisDOT met via phone conference on January 25, 2018. Reuter said that the role of the State of Wisconsin is not to arbitrate, but rather to facilitate working better together. The North Central Regional Planning facilitates a transportation forum every five year. Reuter described different programs for OVTC to work with private providers. One program uses vouchers and the other is a bid process. 2018 budget doesn't include funding for any new programs. OVTC doesn't have the proper staffing for programs. All second-tier recipients will be subject to the same financial audits, open records, mandatory drug testing, etc. Fraud falls back on OVTC. The private providers said that they may be severely reduced or eliminated soon. Private providers said the commission originally had discussions about a triangle route between the Lakeland Area, Eagle River and Rhinelander. OVTC doesn't have any bus stops set up linking the cities. Our customers have trouble getting to the bus stops. A memo of understanding was discussed earlier but was lost in the shuffle. OVTC has private provider phone numbers on web site.

REPORT ON FISCAL MANAGEMENT CONSULTATION: Gottsacker and Cox from the Oneida County Department on Aging met with Altenburg and Newman on January 25. Discussed chart of accounts, month end close date and multiple use QuickBooks. Modified accrual of accounting system. Accounts receivables recognized if money is to be received within 60 days. We have always received money from WisDOT/FTA. Asking for consistent commission meeting so reports can be final from the month before. Gottsacker and Altenburg made a balanced budget and cash flow analysis for the year. Create a service schedule not a driver schedule.

Driver hours shouldn't be increased when demand increases. The key is to keep driver hours and 150 hours per month. New driver logs starting 2-1-18.

DOT 2018 APPLICATION STATUS: It has been submitted with revisions. We don't anticipate and deviation from the original grant application.

NEW BUS LOAN STATUS: Board Chair has meeting on 2-1-18 with local bank. Reminder that we must pay the whole cost of the bus \$165,000. Grant funds allow us to pay off loan. Mott spoke with one of the drivers. Driver said this is the best thing for seniors. He likes that he gets to know our customers. He'd like to stay here until her retires. Transit manager talked about navigating with an aging fleet. WisDOT bus retirement is 5 years or 100,000 miles. Mechanic is starting to work on preventative maintenance.

CLOSED SESSION: Closed Session: Motion by Freudenberg, second by Mott to enter in to closed session pursuant to section 19.85 (1)(c) Wis Stats., to: consider employment, promotion, compensation or performance evaluation data of a public employee over which this body has jurisdiction or responsibility. (Employee/Hours Reduction) Roll Call Vote: Mott/aye, Freudenberg/aye, Teichmiller/aye, 9:28 a.m.

Motion by Mott and second by Freudenberg to return to open session at 10:42 a.m. Motion carried.

No action taken in closed session.

Meeting adjourned at 10:45 p.m.

**Next meeting February 15, 2018 at 9:00 a.m. for full Commission.**

*Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.*

Respectfully submitted by:

Barb Newman, Office Manager  
Oneida-Vilas Transit Commission