

Oneida Vilas Transit Commission

April 12, 2018

ATTENDANCE: Erv Teichmiller, Bob Mott, Bill Freudenberg, Chuck Hayes, Fred Radtke, Ed Hammer, Milt Klingsporn, Dianne Jacobson, Sue Richmond, and Joel Gottsacker. Other people present: Pat Daoust of BART, Gregg Brusco of Rapid Cab, Steve Schreier, Evan Pretzer of the Lakeland Times,

CALL TO ORDER: Teichmiller called the meeting to order at 9:00 a.m. at the Transit Commission Building, 1831 N. Stevens Street, in Rhinelander, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

APPROVAL OF THE AGENDA: Hayes made a motion to approve Agenda in any order, as per the chair with a second by Mott. All ayes. Motion Carried.

APPROVAL OF MINUTES: There was a motion by Freudenberg with a second by Hayes to approve the Minutes of the regular Commission Minutes of March 1, 2018. All ayes. Motion carried.

PUBLIC COMMENTS: None.

RECOGNITION OF OUTGOING OVTC MEMBER: Bill Freudenberg was thanked for his years of service as a OVTC board member and OVTC treasurer.

ELECTION OF TEMPORARY TREASURER: Freudenberg is willing to sign loan note prior to April 17, 2018. Motion by Hammer to elect Bob Mott as temporary treasurer. Second by Hayes. All ayes. Motion carried. Elections for OVTC officers will be held at the next board meeting.

APPOINTMENT TO TRANSIT MUTUAL INSURANCE BOARD: As a member OVTC has a seat at their board. Next meeting date is May 9, 2018. Meetings are twice a year and most representatives are transit managers. Motion by Hayes to have Hammer represent OVTC on Transit Mutual Insurance Board. Second by Radtke. All ayes. Motion carried.

FINANCIAL REPORTS: 2017 YEAR-END AND 2018 YEAR-TO-DATE: 2017 should be complete. \$14,785 loss. Discussed the 10% hold back. BART stated that they had an audit August 2017 and haven't heard the results yet. Rapid Cab said the delay is normal. Motion by Hayes to receive and place on file 2017 year-end financial statement of activity report subject to audit. Second by Freudenberg. All ayes. Motion carried. Discussed cash flow statement. BART said they are experiencing the same delays with the FTA money disbursement. OVTC budget was due two months later than the previous year. Is it safe to say the FTA money will be two months later also? Vilas County has paid all their local share. Oneida County has paid the first six-months of their local share. WisDOT Secretary Ross will be in Merrill on May 30, 2018 from 2:00 p.m. to 3:30 p.m. WisDOT said that counties should make their General Fund available to transit until grant money is sent. Motion by Hammer to receive and place on file cash flow

analysis report. Second b Radtke. All ayes. Motion carried. Discussed 2018 year-to-date financial state of activity. Discussed reductions in fares. Some reduction due to Headwaters being local share and other reduction due to lower ridership numbers. Discussed possible increase in fares. IMT to review fares/routes and bring suggestions to next meeting. Discussed 2018 year-to-date financial statement of activity. Motion by Hayes to receive and place on file 2018 year-to-date financial statement of activity report. Second by Freudenberg. All ayes. Motion carried.

RIDERSHIP REPORTS 2017 YEAR END AND 2018 YEAR-TO-DATE: Discussed new ridership report format. Discussed decrease in riders from February to March.

OVTC CHARTER REVIEW AND REVISIONS: General discussion regarding sections for the charter. Asked board to review, highlight changes and return to Jacobson by the next meeting. Thomas Wiensch originally wrote the charter and is willing to make revisions.

STATUS OF NEW BUSES – LOAN, GRAPHICS AND, GARMIN: The Peoples State Bank attorney has reviewed and approved the bus loan. Board Chair is waiting for call to set up loan closing. Graphics to be completed this week. Garmins to be installed Monday, April 16. Discussed retiring buses to save money on repairs. Plans are to keep one bus as a mobile shop. Board asking mechanic to report on bus condition, repairs, anticipated repairs/maintenance and mileage by June meeting.

2018 WISCONSIN DEPARTMENT OF TRANSPORTATION PUBLIC TRANSIT ASSISTANCE PROGRAM (PTAP) APPLICATION: Still working on budget. WisDOT allows 85.21 money to be reported as local share. Result if increased local share is an opportunity to put money in reserves. Discussed possible increase in fares. 30-day notice for Public Hearing. Route needed for Rhinelander due to the shared ride taxi program. BART uses a fare boxes for all buses. No drive has any cash. BART contracts with the local college and hospital. IMT to review fares/routes and bring suggestions to next meeting.

BAY AREA RURAL TRANSIT (BART): Pat Daoust, BART Transit Manager visited OVTC on March 29. Daoust has been fiscal manager for the past eight years. The goal of his visit was to see our operation for a possible technical assistance contract. Daoust explained the number of buses, local contracts, mobility manager position and area specific brochures. Daoust to talk to Dave Lowe regarding proposal. OVTC visited BART on March 20. Board chair was there too. Thanked Daoust for spending hours showing and discussing his operations.

LETTERS AND COMMUNICATIONS: First employee newsletter was a success and Jacobson will continue with the monthly letter. It's a valuable tool to keep employees connected.

CLOSED SESSION: Motion by Hayes, second by Freudenberg to enter in to closed session pursuant to section pursuant to section Wis Stats 19.85 (1)(c), to: consider employment, promotion, compensation or performance evaluation data of a public employee over which this body has jurisdiction or responsibility (Topic – Transit Manager Vacancy) and (f) , to consider financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Except where paragraph 2 applies. (Topic - Medical Leave) Roll Call Vote: Hayes/aye Klingsporn/Aye, Freudenberg/aye, Teichmiller/aye, Mott/aye and Hammer/aye, Radtke/aye at 11:00 a.m.

Motion by Hayes with a second by Mott to return to open session at 12:28 p.m. All ayes. Motion carried.

Motion by Hayes to engage in a limited term management contract with BART having the Executive Committee review the contract. Second by Freudenberg. All ayes. Motion carried. IMT to look at potential cost including Oneida County Technical Assistance, BART Management Contract and new Transit Manager salary.

Next meeting date Executive Committee April 30, 2018 at 8:00 a.m. Public Hearing May 23, 2018 at 9:00 a.m. with Board Meeting to immediately follow.

Meeting adjourned 12:41 p.m.

Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.

Respectfully submitted by:

Barb Newman, Office Manager
Oneida-Vilas Transit Commission