

Oneida Vilas Transit Commission

November 13, 2017

ATTENDANCE: Erv Teichmiller, Bob Mott, Bill Freudenberg, Milt Klingsporn and Chuck Hayes. Excused Fred Radtke and Ed Hammer. Jim Altenburg, Dianne Jacobson, Joel Gottsacker. Excused Sue Richmond. Also in attendance: Carrie and Rich Linzmeier of Stargazer/Northwoods Mobility, Gregg Brusco of Rapid Cab, Deanna Lenzer and Matthew Daily of DISCAB and Evan Pretzner of the Lakeland Times.

CALL TO ORDER: Teichmiller called the meeting to order at 2:01 p.m. at the Transit Commission Building, 1831 N. Stevens Street, in Rhinelander, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

APPROVAL OF THE AGENDA: Hayes made a motion to approve Agenda and in any order, as per the chair with a second by Klingsporn. All ayes. Motion Carried.

APPROVAL OF MINUTES: There was a motion by Hayes with a second by Klingsporn to approve the Minutes of the Regular Commission Minutes of October 19, 2017 with the following spelling corrections. Traansit Manger to Transit Manager and Budgt to Budget. All ayes. Motion carried.

PUBLIC COMMENTS: Carrie Linzmeier made a formal request to receive a copy of the agenda. She received the original agenda, but not a copy of the amended agenda. There is some miscommunication and misunderstanding on how Northwoods Transit has affected their business. This is why they attend the meetings. There is a misunderstanding on how much private pay wheel chair and disabled clients they have lost. She is looking for better communication and ways to improve open and transparent business. On an issue they would like to have been asked directly rather than hearing about a misunderstanding. She said that Northwoods Transit is not hearing them. She would like to see change in the future. She would like to be invited as an agenda item regarding their concerns, so the board can take action. Gregg Brusco said he was reading the minutes and saw reduced hours and reduced schedules through the holidays. He would like an email to him and the other transit providers, so they can schedule extra staff. Matthew Daily – The DOT said no to the Pilot program in Minocqua, but Northwoods Transit found a way to make it public. Northwoods Transit will need another bus and spend more money so if or when you go over budget it will be taking money away from the poor people. Northwoods Transit is setting a precedent for next year.

CLOSED SESSION: Closed Session: Motion by Hayes, second by Mott to enter in to closed session pursuant to section 19.85 (1)(c) Wis Stats., to: consider employment, promotion, compensation or performance evaluation data of a public employee over which this body has jurisdiction or responsibility. (Employee/Hours Reduction) Roll Call Vote: Hayes/aye, Klingsporn/aye, Freudenberg/aye, Mott/aye and Teichmiller/aye, 2:13 p.m.

Motion by Hayes and second by Mott to return to open session at 2:53 p.m. Motion carried.

PERSONNEL POLICY AND PROCEDURES HANDBOOK – SECTION 6 BENEFITS AND SERVICES:
Discussed Opt-out of insurance coverage. No decision on the matter. The board will be deciding at December's meeting.

2017 FINANCIAL REVIEW: Looks ok with slowdown effort and prior day request. Closing November 23rd and 24th. Closing December 25th and 26th. Repairs and maintenance are on course. New buses are parked until we switch to new bus insurance company.

2018 BUDGET REVIEW AND APPROVAL: Went over budget line by line. No special contract for MCOs, they will buy passes the same as everyone else. Transit Manager still working with Headwaters on their contract. Payroll at \$422,028 which includes \$30,000 wage for mechanic. WisDOT will get back to us on where to put interest expense for line of credit. Transit Mutual is our new bus insurance company. Estimated premium of \$33,800 per year based on number of miles driven not number of buses. Total estimated budget of \$846,875. \$103,400 estimate revenue, \$260,750 local share which includes Oneida County, Vilas County and Headwaters and \$482,718 from WisDOT and FTA. As of January 1, 2018, Northwoods Transit will be adding the Minocqua Headwaters route. Mott suggested to give Headwaters a written explanation of why its beneficial for them to contract with us. Suggested that we need contract back by December 1st. Hayes would like a copy of the budget prior to the December board meeting.

PILOT PROGRAM – MINOCQUA: Board Chair said that we'll be able to do the Pilot project in Minocqua with WisDOT blessing. It will be run five days a week during our normal hours to Schlecht Lake and Winter Park. Program review at the end of February. The ski club is a non-profit organization. WisDOT requires notification to other providers. Star Gazer stated they agreed to provide the services, but can't compete with our cost.

TRANSIT MANAGER'S REPORT:

- a) Ridership report 4257 rides in October. Another drop of 500 rides. Speculating on weather or slow down caused the decrease in the rides.
- b) Headwaters Contract discussed in 2018 Budget
- c) Bus Insurance discussed in 2018 budget.

LETTERS AND COMMUNICATIONS: none

Next Meeting Thursday, December 7, 2017 at 2:00 p.m. at 1831 N. Stevens Street, Rhinelander. Next Executive Committee meeting Tuesday, December 5, 2017 at 8:00 a.m. at 1831 N. Stevens Street, Rhinelander

Motion by Haye to adjourn meeting. Second by Klingsporn. Meeting adjourned 3:54 p.m.

Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.

Respectfully submitted by:

Barb Newman, Office Manager
Oneida-Vilas Transit Commission